

Job Posting: **TEACHERS IN PARALEGAL TECHNOLOGY AT THE COLLEGE LEVEL**

Session : Fall 2026

Status : Temporary – Part-time

Teaching format : Two courses in person and one course online

Course time slots : Monday to Friday, daytime

Language of instruction : Two courses in French and one course in English

Course title : Legal Writing

Collège O'Sullivan de Montréal is a private institution of higher learning, founded in 1916, offering programs of study in both French and English. The College is located in downtown Montreal, close to public transit. Approximately 500 students attend Collège O'Sullivan de Montréal each year. We are currently seeking a Law teacher for the Fall 2026 session.

Nature of the Position

The teaching position reports to the Director of studies and the Paralegal Technology Coordinator department. The role of the Law teacher is to instruct one or more cohorts of college-level students in the DEC and AEC Paralegal Technology programs in the concepts and competencies related to law, in accordance with the objectives of the course.

Summary of Duties

The teacher will be responsible for preparing courses, developing teaching materials for each course, delivering instruction, preparing assessments, and grading them in accordance with the objectives of the course outline.

Required Qualifications

- Membership in the Barreau du Québec (Quebec Bar);
- Bachelor's degree in Law;
- Expertise in law relevant to the course specialty;
- Excellent command of French or English (both spoken and written), depending on the language of the course;
- Proficiency in legal research platforms: SOQUIJ, CANLII, Quicklaw, and others;
- Experience in training or teaching is an asset;
- Ability to organize and plan work efficiently and methodically within reasonable timeframes;
- Ability to work as part of a team and foster strong interpersonal relationships;
- Discretion and confidentiality are required, in accordance with the Act respecting the protection of personal information.

Conditions and Benefits

- Negotiated hourly salary: between \$112.15 and \$124.31 for 17 years of schooling;
- Parking nearby (preferential rate);
- Metro stations (Orange and Green lines), train station, and REM within walking distance of the College;
- Work in collaboration with an experienced, stimulating, and welcoming team.

How to Apply

To join our team, please submit your application, indicating the title of the job posting, and send us your CV and cover letter as soon as possible to: emplois@osullivan.edu

Only candidates selected for an interview will be contacted.