

Paralegal Technology

O'Sullivan
College of Montreal



ACS – JCA.1K (Intensive program)

Offered online

18-months program

Offered in English

Course Curriculum

45 hrs	Administrative Law
75 hrs	Civil Law I
75 hrs	Civil Law II
60 hrs	Civil Law III
45 hrs	Civil Law IV
45 hrs	Civil Law V
60 hrs	Civil Procedure I
60 hrs	Civil Procedure II
45 hrs	Commercial Law
60 hrs	Computer-Assisted Legal Research
60 hrs	Corporate Law
45 hrs	Criminal Law
45 hrs	Drafting of Deeds
45 hrs	Drafting of Legal Procedures
45 hrs	French in a Legal Context
45 hrs	Introduction to the Work Function
45 hrs	Labour Legislation and Procedures
45 hrs	Legal Procedures Practicum
75 hrs	Legal Research
45 hrs	Penal Procedure
60 hrs	Software
45 hrs	Specialized Legal Procedures in French
45 hrs	Title Search
225 hrs	Work Study project and Pre-Employment*

*A six-week internship (210 hours) is completed during the last semester. The college assists each student with their internship search.

We teach the following Computerized tools and applications as well as specialized software: Windows, Microsoft Office Suite, SOQUIJ, Quicklaw, La référence, Aliform, EnAct, etc.

N.B.: The College reserves the right to modify this program without advance notice.

Career opportunities

The graduates may evolve in their career in close collaboration with lawyers, notaries or clerks of various courts and corporate litigation. They will be able to pursue a career as clerks, forensic paratechniciens, and more.

You want to master legal concepts and thrive in this field in high demand? Here is the ideal program for those who wish to reorient their career with technical courses. This 18 month (1,440 hours) intensive program in Paralegal Technology leads to a Certificate of Collegial Studies (ACS) and includes a 6-week (210 hours) internship. With this program, master essential technology skills while preparing to excel in the dynamic world of justice. Paralegal students will acquire knowledge and skills necessary to work within the legal field. These include, but are not limited to, analyzing and researching legal issues, drafting procedures and other legal documents.

Computer Labs

In order to master your theoretical and practical knowledge of law, our ACS in Paralegal Technology offers hours of hands-on practical lab-related work. Using a range of different software and IT tools, you will optimize your effectiveness in several crucial areas of law, such as Civil Procedure, Corporate Law, and Legal Research.

Mock Trial

The fourth session includes a trial simulation as part of the course "Labor Legislation and Procedures". This trial provides practical experience to students, offering them a concrete opportunity to develop and apply their skills in a meaningful way.

Teachers: Passionate and Dedicated Lawyers, Bailiffs and Notaries

Teachers are available and committed to accompanying students on their individual academic paths, as well as participating in extracurricular activities to enrich the overall experience.

Equipment required

Students will need a computer to participate and actively engage in online courses. A computer can never be replaced by a cell phone. Please consult our website for the most up to date requirements.



Tiffany Mcleod

DCS in Accelerated Paralegal Technology

I am a student in the Accelerated Paralegal program at Collège O'Sullivan de Montréal inc. and will be graduating this year. I have loved my experience at this school for many reasons, one of which is the small and intimate atmosphere. It's a school with highly qualified and passionate teachers and staff who devote so much of their time to the students! It also has a great reputation for the Paralegal program, which is why I chose to go there. I would highly recommend it to anyone interested in any of their programs!

Collège O'Sullivan de Montréal inc.

1191, de la Montagne Street • Montreal (Quebec) H3G 1Z2 • 514 866-4622 or 1 800 621-8055 • osullivan.edu • admission@osullivan.edu