

Paralegal Technology Accelerated program



Exclusive and unique to Collège O'Sullivan de Montréal inc. in the province of Quebec

DCS – 310.CO

Offered online

Offered in English

2-year program

Two-year program (Intensive and consecutive Program)

Did you know Collège O'Sullivan de Montréal inc. is the only College in the province of Quebec that offers the Paralegal Technology program in English (both accelerated and regular), making it exclusive and unique to our College, being high in demand and coveted around the province?

Prepare for a career in criminal law, corporate law, family law, immigration law, civil law, administration law, real estate law, litigation, notarial law or work in a bailiff office.

This accelerated Paralegal Technology program is designed for students **who have completed all General Education courses at the college level** : Humanities, Literature, French Second Language, Physical Education and Complementary Courses.

This **two-year specialized program (1 710 hours)** enables students to become versatile legal workers, working with judges, notaries, lawyers and other justice professionals. This is a technical program, so after obtaining a Diploma of Collegial Studies (DCS), students can either **integrate into the workforce, pursue their studies at a faculty of law at the university level or complete a specialized program to work as a bailiff** (respecting the conditions of admission).

Prospective students require an intermediate knowledge of oral and written French to register in this program of study, since some courses are offered in French. (See p.8)

Equipment Required

Students will need a computer to participate and actively engage in their classes. A computer can never be replaced by a cell phone. Please consult our website for the most up to date requirements.

Collège O'Sullivan de Montréal inc.

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To fulfill the needs of the job market and meet the requirements of the "Ministère de l'Enseignement supérieur", students will be required to:

- Read doctrine and jurisprudence in French;
- Occasionally draft in French;
- Search for legal documents in both English and French.

Why choose our program?

Passionate, expert and certified teachers with solid industry experience.

Vast networking and opportunities: Career fairs, law firm lunch, Courthouse visits, live trial viewings, events with the Canadian Association of Paralegals, etc.

Debate club that helps develop oracy skills and innovative thinking, while debating important issues, culminating in our annual debate club finale.

On average, 96% of our students entering the workforce get hired after graduation at many at the organizations where they have completed their internships.

The program also includes many hours of training in the computer lab to help students gain a thorough knowledge of the theoretical and practical aspects of the paralegal profession. Included are courses in Civil Procedure, Computer-Assisted Legal Research, Corporate Law, Title Search and various other subjects using software.

In addition, students participate in extracurricular activities related to the training. Students will have the opportunity to visit the Montreal Courthouse and attend a trial.

Course Curriculum

- 45 hrs Administrative Law
- 75 hrs Civil Law I
- 75 hrs Civil Law II
- 60 hrs Civil Law III
- 45 hrs Civil Law IV
- 45 hrs Civil Law V
- 60 hrs Civil Procedure I
- 60 hrs Civil Procedure II
- 45 hrs Commercial Law
- 60 hrs Computer-Assisted Legal Research
- 60 hrs Corporate Law
- 45 hrs Criminal Law
- 45 hrs Drafting of Deeds
- 45 hrs Drafting of Legal Procedures
- 525 hrs Internship*
- 45 hrs Introduction to the Work Function
- 45 hrs Labor Legislation and Procedures
- 45 hrs Legal Procedures Practicum
- 75 hrs Legal Research
- 45 hrs Penal Procedure
- 60 hrs Software / Paralegal
- 45 hrs Title Search
- 45 hrs Rédaction de procédures spécialisées (in French)

**A fifteen-week internship (525 hours) is completed during the last semester. The college assists each student with their internship search.*

We teach the following Computerized tools and applications as well as specialized software: Windows, Microsoft Office Suite, SOQUIJ, Quicklaw, La référence, Aliform, EnAct, etc.

N.B.: The College reserves the right to modify this program without advance notice.

Career opportunities

Prepare for a career in criminal law, corporate law, family law, immigration law, civil law, administration law, real estate law, litigation, notarial law or become a bailiff by meeting the requirements of the professional association.

Mock Trial

The fourth session includes a trial simulation as part of the course "Labor Legislation and Procedures". This trial provides practical experience to students, offering them a concrete opportunity to develop and apply their skills in a meaningful way.

Internship

The program concludes with a fifteen-week internship (525 hours). The students are supported during their internship search. The knowledge acquired is thus applied to real-life situations and graduates can undertake their careers as paralegals with confidence.

Teachers: Passionate and Dedicated Lawyers, Bailiffs and Notaries

Teachers are available and committed to accompanying students on their individual academic paths, as well as participating in extracurricular activities to enrich the overall experience. Testimonials from former students speak to the virtues of class lectures, courthouse visits, debate clubs and more.

Equivalency credits

Our Paralegal Technology graduates who wish to pursue their law studies will be awarded the following equivalency credits (Subject to admission requirements):

- Université Laval: twelve credits applicable
- Université de Sherbrooke: six credits applicable
- Université d'Ottawa: nine credits
- Université de Montréal: seven credits applicable

