

Paralegal Technology

O'Sullivan
College of Montreal



Exclusive and unique to the Collège O'Sullivan de Montréal inc. in the province of Quebec

DCS – 310.C0

Offered on Campus

3-year program

Offered in English

Did you know Collège O'Sullivan de Montréal inc. is the only College in the province of Quebec that offers the Paralegal Technology program in English (both accelerated and regular), making it exclusive and unique to our College, being high in demand and coveted around the province?

Interested in law and legal concepts? This three-year (2 370 hours) specialized program enables students to acquire the knowledge and skills needed to become a **versatile legal worker**, working with judges, notaries, lawyers and other justice professionals. After obtaining a Diploma of Collegial Studies (DCS), students can either **integrate into the workforce, pursue their studies at a faculty of law at the university level or complete a specialized program to work as a bailiff.**

Bilingual Environment

During each session, we give students the opportunity to participate in certain classes taught in French, as well as a second-language writing course. In addition, some assignments and readings are carried out in this secondary language, including drafting, to strengthen and improve the students' language and writing skills.

During the three years, students will follow courses in introduction to computers and French as a second language to better prepare prepare them for the job market.

Prospective students require an intermediate knowledge of oral and written French to register in this program of study, since some courses are offered in French. (See p.8)

To fulfill the needs of the job market and meet the requirements of the "Ministère de l'Enseignement supérieur", students will be required to:

- Read doctrine and jurisprudence in French ;
- Occasionally draft in French ;
- Search for legal documents in both English and French.

Why choose our program?

On average, 96% of our students entering the workforce get hired after graduation at many at the organizations where they have completed their internships.

Vast networking and opportunities: Career fairs, law firm lunch, Courthouse visits, live trial viewings, events with the Canadian Association of Paralegals, etc.

Debate club that helps develop oratory skills and innovative thinking, while debating important issues, culminating in our annual debate club finale.

Passionate, expert and certified teachers with solid industry experience.

The program also includes many hours of hands-on practice in a computer lab in the computer lab to help students gain a thorough knowledge of the theoretical and practical aspects of the paralegal profession. Included are courses in Civil Procedure, computer-assisted Legal research, Corporate Law, Title Search and various other subjects using software.

In addition, students participate in extracurricular activities related to the training. Students will have the opportunity to visit the Montreal Courthouse and attend a trial.

Mock Trial

The fourth session includes a trial simulation as part of the course "Labor Legislation and Procedures". This trial provides practical experience to students, offering them a concrete opportunity to develop and apply their skills in a meaningful way.

Internship

The program concludes with a fifteen-week internship (525 hours). The students are supported during their internship search. The knowledge acquired is thus applied to real-life situations and graduates can undertake their careers as paralegals with confidence.

Course Curriculum

45 hrs	Administrative Law
75 hrs	Civil Law I
75 hrs	Civil Law II
60 hrs	Civil Law III
45 hrs	Civil Law IV
45 hrs	Civil Law V
60 hrs	Civil Procedure I
60 hrs	Civil Procedure II
45 hrs	Commercial Law
60 hrs	Computer-Assisted Legal Research
60 hrs	Corporate Law
45 hrs	Criminal Law
45 hrs	Drafting of Deeds
45 hrs	Drafting of Legal Procedures
525 hrs	Internship*
45 hrs	Introduction to the Work Function
45 hrs	Labor Legislation and Procedures
45 hrs	Legal Procedures Practicum
75 hrs	Legal Research
45 hrs	Penal Procedure
45 hrs	Software I / Paralegal
60 hrs	Software II / Paralegal
45 hrs	Title Search
45 hrs	Specialized Legal Procedures in French

*A fifteen-week internship (525 hours) is completed during the last semester. The college assists each student with their internship search.

General Education

The General Education component includes two French as a second language courses, as well as three courses in Humanities, four courses in Literature, and three courses in Physical Education and 2 complimentary courses.

N.B.: The College reserves the right to modify this program without advance notice.

Career opportunities

Prepare for a career in criminal law, corporate law, family law, immigration law, civil law, administration law, real estate law, litigation, notarial law or become a bailiff by meeting the requirements of the professional association.

Teachers: Passionate and Dedicated Lawyers, Bailiffs and Notaries

Teachers are available and committed to accompanying students on their individual academic paths, as well as participating in extracurricular activities to enrich the overall experience. Testimonials from former students speak to the virtues of class lectures, courthouse visits, debate clubs and more.

Equivalency credits

Our Paralegal Technology graduates who wish to pursue their law studies will be awarded the following equivalency credits (Subject to admission requirements):

- Université Laval: twelve credits applicable
- Université de Sherbrooke: six credits applicable
- Université d'Ottawa: nine credits
- Université de Montréal: seven credits applicable

O'Sullivan graduates have the necessary skills to work for organizations such as:

Galileo, Borden Ladner Gervais, CNESST, C.R.A.C. une division de ESC Corporate Services, Cucciniello Calandriello Avocats, De Grandpré Jolicoeur, Directeur des poursuites criminelles et pénales (DPCP), Grenier Gagnon Notaires, Groupe MTY, Hainault Gravel, huissiers de justice, Ivanhoé Cambridge, Juriglobal, La Fonction publique du Québec, Langlois, Latraverse huissiers de justice, Legal Logik, Miller Thomson, Ministère de la Justice du Canada, Ministère de la Justice du Québec, Palais de justice, Paquette & Ass., Partners inc, Pharmascience, PME Inter-Notaires, Robic, Smart & Biggar, Sûreté du Québec, Tétrault Sauvé Lauzon, Tribunal Administratif du Québec, Valade & associés. and many others.

Equipment required

Students are required to bring their own laptop . Please consult our website for the most up to date requirements.



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