

Paralegal Technology



ACS – JCA.1K (Intensive program)

Offered online

18-months program

Offered in English

Course Curriculum

45 hrs	Administrative Law
75 hrs	Civil Law I
75 hrs	Civil Law II
60 hrs	Civil Law III
45 hrs	Civil Law IV
45 hrs	Civil Law V
60 hrs	Civil Procedure I
60 hrs	Civil Procedure II
45 hrs	Commercial Law
60 hrs	Computer-Assisted Legal Research
60 hrs	Corporate Law
45 hrs	Criminal Law
45 hrs	Drafting of Deeds
45 hrs	Drafting of Legal Procedures
45 hrs	French in a Legal Context
45 hrs	Introduction to the Work Function
45 hrs	Labour Legislation and Procedures
45 hrs	Legal Procedures Practicum
75 hrs	Legal Research
45 hrs	Penal Procedure
60 hrs	Software
45 hrs	Specialized Legal Procedures
45 hrs	Title Search
225 hrs	Work Study project and Pre-Employment*

*A six-week internship (210 hours) is completed during the last semester. The college assists each student with their internship search.

We teach the following Computerized tools and applications as well as specialized software: Windows, Microsoft Office Suite, SOQUIJ, Quicklaw, La référence, Aliform, EnAct, etc.

N.B.: The College reserves the right to modify this program without advance notice.



Career opportunities

Prepare for a career in criminal law, corporate law, family law, immigration law, civil law, administration law, real estate law, litigation or notarial law.

This intensive four-semester program (18 months - 1 440 hours) in Paralegal Technology leads to an Attestation of Collegial Studies (ACS) and includes a **six-week internship (210 hours)**. This program is ideal for adults who wish to quickly reorient their careers towards a field in great demand.

Paralegal students will acquire knowledge and skills necessary to work within the legal field. These include, but are not limited to, analyzing and researching legal issues, drafting procedures and other legal documents.

Computer Labs

The program also includes many hours of training in the computer lab to help students gain a thorough knowledge of the theoretical and practical aspects of the paralegal profession. Included are courses in civil procedures, computer-assisted legal research, corporate law, title search and various other subjects using software.

Mock Trial

A project is put forward in the Legal Procedures Practicum course where students prepare a mock litigation. In addition, students partake in activities associated with their training. Students will have the opportunity to visit the Montreal courthouse and attend a trial. A visit to a law firm's library is also foreseen within the context of the legal research class.

Lawyers and Notaries make for a stellar Paralegal Department staff.

During the course of their studies, students will work alongside lawyers, notaries and bailiffs in government agencies, paragonovernmental organizations and private firms.

Prospective students require a basic knowledge of French to register to this program of study because some textbooks are only available in French.



Tiffany Mcleod

DCS in Accelerated Paralegal Technology

I am a student in the Accelerated Paralegal program at Collège O'Sullivan de Montréal inc. and will be graduating this year. I have loved my experience at this school for many reasons, one of which being the small and intimate atmosphere. It's a school with highly qualified and passionate teachers and staff who devote so much of their time to the students! It also has a great reputation for the Paralegal program which is why I chose to go there. I would highly recommend it to anyone interested in any of their programs!